

New York Art Residency & Studios Foundation

**INTERNATIONAL ARTIST RESIDENCY PROGRAM
APPLICATION GUIDELINES**

The NARS Foundation is currently accepting applications for our International Artist Residency Program.

Applications are due on October 1st, 2015 at 11:59pm

IT IS HIGHLY RECOMMENDED TO NOT WAIT UNTIL THE LAST DAY TO UPLOAD YOUR MATERIALS. (If you have any technical problems after 3pm on October 1, we will not be able to assist you and any application that is late due to technical difficulties will not be accepted.)

APPLICATION DEADLINE: Online applications must be submitted by Thursday, October 1, 2015 before 11:59PM EST. Applicants will not be able to access the application past that the deadline.

ELIGIBILITY: The program is open to all international visual artists. All information submitted on the application form, C.V. and support materials must be in English. Artists who are currently based in the U.S. are eligible to apply. Applicants do not have to be citizens or permanent residents. However, they must already be legally residing in the U.S. and be able to provide a current U.S. mailing address. Students are not eligible to apply.

APPLICATION FEE: A non-refundable application fee of \$35 (US) is required with each application. Payment must be submitted via credit card through the online application form payment system. After you complete and submit your application, you will be directed to a confirmation page and a link to pay your application fee. The application fee must be paid at the time of submitting your application as you will not be able to re log-in to access the payment page again. DO NOT mail checks, cash or send money via Western Union, Money Gram, Postal Money Gram to the NARS Foundation office.

NOTIFICATION: Notifications of the results will be sent via e-mail within six weeks of the October 1 deadline. Please make sure that the email address provided on the application form is an account that you check regularly. A Letter of Acceptance for use

in obtaining additional funding support or visas can be requested after you receive your email notification of acceptance.

APPLICATION REQUIREMENTS: Applicants must apply using our online application form. Please review the application requirements listed below before beginning your application. Note that there are two separate applications for US-Based artists and International artists. If you reside in the US, you are eligible to apply as a US-Based artist.

It is advised that all applicants create a log-in to be able to partially complete the form and return to finish it at a later date. Before submitting your application, you will be directed to a confirmation page where you will be able to review your form and return to edit or delete your uploaded files as needed. Once you submit your application, you will not be able to access your form again. Applicants will receive a confirmation email once the application form has been successfully submitted.

All information submitted on the application form, C.V. and support materials must be in English.

1. **NAME OF APPLICANT & CONTACT INFORMATION:** Applicants must provide a current address and, if applicable, an alternate/permanent address. The email contact will be used to send final notifications; please list an email address that is checked regularly. Collaboration: Applicants who wish to apply as collaborators need only submit one application form and application fee. One member of the collaborative team must be selected as the main applicant; their contact information will be used for all preliminary correspondence and notification. If the collaboration consists of more than two people, please contact us directly in order to proceed with your application.
2. **C.V.:** A copy of your most up to date CV should be uploaded in either Word or PDF format. Name your CV file “Artist’s Last Name_Artist’s First Name.doc/pdf.” The collaborating partner’s information and CV must also be submitted.
3. **RESIDENCY TERM PREFERENCE:** Applicants must select their preferred residency term plus one alternative date.
 - 6 months: January – June, 2016
 - 6 months: July – December, 2016
 - 6 months: January – June, 2017
 - 3 months: January – March, 2016
 - 3 months: April – June, 2016
 - 3 months: July – September, 2016
 - 3 months: October – December, 2016

3 months: January – March, 2017

3 months: April – June, 2017

4. **RESIDENCY PROPOSAL/GOALS & ARTIST STATEMENT:** Applicants will be required to write two brief statements that detail: the proposed residency project or activities (400 words) and a description of their artistic practice (400 words).
5. **WORK SAMPLE:** Artists may upload up to 10 images of their recent work. Alternatively, multimedia /interdisciplinary artists may choose to upload up to 5 video links (from their personal site or from video hosting sites such as vimeo or youtube) or a combination of up to 6 images and up to 2 video links. Images should be in JPEG format no larger than 1000 pixels on any side @ 72 dpi. Format each jpeg file name as “Artist’s Last Name*Artist’s First Name*1.jpg,” “Artist’s Last Name_ Artist’s First Name_2.jpg,” etc.
6. **WORK SAMPLE DESCRIPTION:** Each uploaded image or video link must be accompanied by a corresponding Work Sample Description which lists the Title, Year, Medium, Dimensions of the artwork. PLEASE NOTE: Applications containing images and documents that are not labeled or uploaded according to the guidelines above will NOT be reviewed. Images will not be accepted by email.
7. **ADDITIONAL SUPPORT MATERIAL:** Support materials such as reviews or catalogues are optional. Artists may upload up to three copies of scanned support documents.
NON-DISCRIMINATION: The program encourages and welcomes the participation of artists from all backgrounds and does not discriminate with regard to age, race, sex, sexual orientation, disability, religion, marital status, or nation of origin in its admission policies.

Click the button below to begin the application process.

Before beginning your application, please read through the [Guidelines and How To Apply](#).